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| **Trek Name**  **Date** |
| Pre-Requisites **Riders/Drivers must:**   * be a current financial member of the WAHTC and ATHRA (join [here](https://bit.ly/WAHTCmembership)), or a current member of another ATHRA club; * have attended a minimum of two weekend camps with the club in the past two years (if attending more than 2 days of this trek) *Trek Coordinator – delete this if not applicable*; * be able to: * maintain a controlled walk and trot (and canter for Nimble Neddies) in a group; * control their horse at any position within the group; and * control and maintain a steady pace on varied terrain.   **No dogs, stallions or donkeys please.**  **All participants (including volunteers/support crew and visitors) must:**   * read, understand, and agree to abide by the [WAHTC Club Rules](https://d9072b.p3cdn1.secureserver.net/wp-content/uploads/2023/01/WAHTC-Club-Rules-updated-December-2022.pdf) and the [ATHRA Code of Conduct](https://www.athra.com.au/forms/governance/538-ims-gu-010-athra-code-of-conduct-v20220126/file.html), and * read these Trek Notes to ensure this trek is suitable for you and your horse.   **New members should read this entire document.**  Older members – the information particularly relevant to this ride is in red text |
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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | Trek Summary (see following pages for details) | | | | | | | | Trek Coordinator: |  | | Phone: |  | | | | No. of Spaces: |  | | Closing Date: |  | | | | Venue: |  | | Ablutions: |  | | | | Water: |  | | Hay: |  | | | | Meals: |  | | Manure/Hay: |  | | | | Tracks: |  | | | | | | | Horse Fitness: |  | | | | | | | Schedule: | Friday |  | | | | | | Saturday | Ride length & brief description | | | Class | Briefing time | | Sunday | Ride length & brief description | | | Class | Briefing time | | Monday | Ride length & brief description | | | Class | Briefing time | |

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| Contents (*click to be taken directly to section*) [Pre-Requisites 1](#_Toc165305395)  [Trek Summary 1](#_Toc165305396)  [Additional Details 2](#_Toc165305397)  [Camping 3](#_Toc165305398)  [Trek Details 5](#_Toc165305399)  [Fees and Administration 8](#_Toc165305400) |

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| Additional Details | |
| Closing Date: | Nominations close on xxx, unless maximum trek numbers are reached early. If trek numbers are met prior to the closing date, the trek will be closed for entries, but a wait list will be available. Contact the [Trek Coordinator](#_Trek_Coordinator:) to go on the wait list.   * Nominate early to avoid disappointment. * No late entries will be accepted. |
| Participants: | Maximum of xx riders.  Additional non-riding visitors and volunteers are welcome – please register separately on [Nominate](https://www.nominate.com.au/EquestDn/Nominate.aspx?eventlist=39). |
| Harness Vehicles: | The trek is suitable/unsuitable for harness vehicles. |
| Juniors: | The trek is suitable/unsuitable for Juniors (12-17yo inclusive) who are capable independent riders. |
| Volunteers: | Volunteers are welcome as part of the support crew:   * For insurance purposes, volunteers are required to register on [Nominate](https://www.nominate.com.au/EquestDn/Nominate.aspx?eventlist=39) and must sign the ride register at the event. You can find tips and instructions on how to enter Nominate [here](https://d9072b.p3cdn1.secureserver.net/wp-content/uploads/2023/01/Nominate-Tips-and-Instructions-2023.pdf). * Please contact the [Trek Coordinator](#_Trek_Coordinator:) to discuss volunteer duties. * Refer to Clause 3.2 of the [Club Rules](https://d9072b.p3cdn1.secureserver.net/wp-content/uploads/2023/01/WAHTC-Club-Rules-updated-December-2022.pdf) for more details on attending as a volunteer. |
| Visitors: | Visitors are welcome with the pre-approval of the [Trek Coordinator](#_Trek_Coordinator:) and are required to register on [Nominate](https://www.nominate.com.au/EquestDn/Nominate.aspx?eventlist=39). You can find tips and instructions on how to enter Nominate [here](https://d9072b.p3cdn1.secureserver.net/wp-content/uploads/2023/01/Nominate-Tips-and-Instructions-2023.pdf).   * Please refer to Clause 3.1 of the [Club Rules](https://d9072b.p3cdn1.secureserver.net/wp-content/uploads/2023/01/WAHTC-Club-Rules-updated-December-2022.pdf) for more details on visitor attendance. |
| Nominations: | Please ensure you enter all details carefully and correctly when applying on the [Nominate](https://www.nominate.com.au/EquestDn/Nominate.aspx?eventlist=39) site – inserting an answer in every box. Tips and instructions available [here](https://d9072b.p3cdn1.secureserver.net/wp-content/uploads/2023/01/Nominate-Tips-and-Instructions-2023.pdf).   * Ensure you do your entry on a laptop or computer. This site does not work well with a touchscreen, phone or tablet. * When you reach the “Class Entry” section where you pay the fees, please follow the instructions at the top carefully.   Once you have selected your entries, click on “Add Another Class” **PRIOR** to clicking on “Next” |
| Host: | Details of the host if there is one. If not, delete this row (right click your mouse in this box in the table, choose ‘Delete Cells’, choose ‘Delete entire row’). |
| Address and Directions: | Add address and directions/map link/coordinates here |

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| Camping | |
| Parking: | Directions of where to park and camp |
| Yards: | This area is not suitable for yards – please tie your horse to your float.  OR  BYO yards/Yards are available at the venue (add details):   * Both electric and metal yards can be set up. * If you haven’t set up your yards before, make sure you do a trial run at home first to ensure the yard is going to contain your horse. This is relevant for both metal and electric yards. * Refer to Clause 7.1 of the [Club Rules](https://d9072b.p3cdn1.secureserver.net/wp-content/uploads/2023/01/WAHTC-Club-Rules-updated-December-2022.pdf) for requirements on electric fencing. * Ensure you have trained your horse with electric fencing prior to coming on the trek.   There is a perimeter fence but please make sure your electric fence unit is working and your steel yards are secure.  OR  The area has NO perimeter fence, so ensure your yards are secure, and if you have any doubts, organise a secondary containment system eg. internal electric or hobbles. |
| Halters: | For the safety of all horses in case of escape from yards, as per the [Club Rules](https://d9072b.p3cdn1.secureserver.net/wp-content/uploads/2023/01/WAHTC-Club-Rules-updated-December-2022.pdf):  9.5 When a horse is in its yard, it must at all times be wearing a halter.  9.5.1 It is recommended that the halter has a break point.  A halter (or headgear that is dual purpose) and lead rope must be worn/carried with you out on the ride. |
| Ablutions: | Details of any showers or toilets available. |
| Water: | Details of whether water is available and what type (eg. scheme, bore, rainwater – some horses can be fussy when away from home, so this lets people know whether they should bring their own.) |
| Rubbish: | Please take all your rubbish home with you. |
| Cooking & Meals: | Details of any cooking facilities available, or advise that campers should bring their own cooking equipment.  Details of what people should bring and whether there will be any communal meals or meals out.  Eg. Please bring all your own requirements, including meals, fridge/esky, gas stove, BBQ, crockery and cutlery.   * A communal outdoor table is available at the house. * A sink is available in the shed or in the house for washing up. * A microwave is available in the house for your use. * The BBQ will be available for you to use any night.  |  |  |  | | --- | --- | --- | | **Breakfasts:** |  | Eg. BYO | | **Lunches**: | Day | Eg. Eat lunch before the ride. | |  | Day | Eg. Take lunch for you and your horse (in a nosebag), plus a collapsible water container.  No hay to be taken to lunch spots.  OR  A support vehicle will be available to take water and lunch for you and your horse to the lunch spot. | |  | Day | Eg. Ride will be finished by lunch time. | | **Dinners**: | Day | Eg. BYO | |  | Day | Eg. Communal BBQ – bring a salad or dessert to share. | |  | Day | Eg. Dinner out at x venue. | |
| Fires: | Details of whether campers can light fires. |
| Wood: | Detail whether people need to bring their own wood. If fires not allowed, delete this row (right click your mouse in this box in the table, choose ‘Delete Cells’, choose ‘Delete entire row’). |
| Fuel and Supplies: | Closest supplies – xxx  Closest fuel – xxx |
| Mobile Phones: | Details of whether there is mobile coverage at camp and out on the trails. |
| Horse Feed: | Details of whether paddock feed is available, whether people should bring their own hard feed, etc.  Eg.  Bring your own horse feed/Horse feed is supplied (give details).   * Please use feed with non-viable seeds such as pellets, micronized or cooked seeds, as we want to be low impact in our forests, and don’t want to leave weeds at the host property. * Start feeding this feed a week prior so that your horse gets used to it and so that any viable seeds have been eliminated prior to your arrival.   Bring a nose bag that you can carry on your saddle to give your horse at lunch time. |
| Hay | Details on what types of hay can be brought onto the property and/or whether there is hay available on the property to buy. If the trek is in a State Forest or National Park, advise people to bring only weed-free lucerne hay or weed and seed-free alternative hay.  Eg.   * Seed-free and/or weed-free hay or hay/chaff replacement alternatives please. * No meadow or oaten hay.   **No hay is to be taken to lunch or break spots.** |
| Clean Up: | Details on how the venue should be cleaned with regard to hay, manure, etc. Should manure be spread or should it be picked up and put in a set area, or should it be taken home?  Any other cleaning details.  Eg.  Site must be as clean (or cleaner) than when you arrived.   * A trailer will be available for manure and waste hay/All manure and waste hay must be placed on the designated pile. * Please use a device such as a slow-feed net for hay to avoid having too much waste hay to dispose of. * BYO rake/bucket/trolley to clean up and transport waste to the trailer. * Yards must be raked so no evidence of manure or hay is left. * Holes – raked and flattened. * Any manure deposited outside your yard should be removed immediately. |

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| Trek Details | |
| Tracks: | Brief description of the terrain and whether it is suitable for carts  Eg. Tracks are gravel, sand, undulating, rocky, flat, limestone and sand, etc. At times, the sand is quite deep. |
| Potential Hazards: | Eg. Motorbikes, emus, kangaroos, dogs rushing up and barking on other side of fences, other road/track users, traffic, main road crossings, etc. |
| Degree of Difficulty: | Description of whether each track is easy, moderate or difficult, as per the grading system below, with some details.  Eg.   * Day 1 track is windy and overgrown and is a Class 3 ride.   If there are enough Trail Bosses, there will be two types of groups (this will also be dependent on the riders for this particular trek).  If there are harness vehicles, there will be an additional harness group.  Each of the ridden groups may be divided into smaller groups:   * 1. “Steady Eddies” (SE) groups, compulsory for first timers and designed for those who want to do a more relaxed and sometimes shorter ride (walking and trotting, with possible slow controlled canter if all participants are agreeable).   2. “Nimble Neddies” (NN) group/s for those who want to do a faster/longer ride, with walking, trotting and controlled cantering. Nimble Neddies must: * have ridden with the club before, * be able to control their horse in a group canter, and * have been deemed suitable for Nimble Neddies by the relevant Trail Bosses.   Please consider which group you have the experience and skills to participate in.   |  |  |  | | --- | --- | --- | | A picture containing text, sign  Description automatically generated | Class 1 – Easy  Green | Wide, consistent surface and width of trail, gentle slope.  Recommended for riders and horses with basic skills and fitness. | | A picture containing text, sign, picture frame  Description automatically generated | Class 2 – Moderate  Blue | Variable trail with narrow sections and uneven surfaces, moderate slope, some obstacles. Recommended for riders and horses with moderate skills and fitness. | | Icon  Description automatically generated with medium confidence | Class 3 – Difficult  Black | Challenging trail, with extended sections of narrow and uneven surfaces, reduced corridor height, many obstacles and steep sections. Recommended for riders and horses with high skill and fitness level. | |
| Rider/Driver Skills: | * Riders must be competent independent riders, with the ability, confidence and control to walk and trot (for Steady Eddies) and do a controlled canter (for Nimble Neddies). * Drivers must be competent drivers, with the ability, confidence, and control to navigate obstacles, and to walk, trot and canter in a group. * Horses must be able to be **controlled** at each pace i**n a group**, and in a range of situations and conditions.   Horses may not necessarily be able to be at the front of the group. Riders must be able to control their horse in this situation.  If necessary, detail what additional ride skills are required eg. Riders must be confident on technical tracks, hills and gravelly/uneven surfaces. |
| Ride Briefings: | Please have horses groomed and booted, and all rider gear ready before Ride Briefings so that all you need to do is saddle and bridle your horse to be ready to ride out.   * Ride Briefings must be attended **without** your horse. * Please ensure you sign the Ride Register each day at the Ride Briefing. * Anyone not attending the Ride Briefing cannot go on the ride. |
| Schedule: | (As relevant) Aim to arrive by xxx time.  **Day 1** *(write name of weekday here eg. Saturday)*   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Group** | **Distance** | **Approx Ride Time** | **Pre-Ride Briefing Time** | **Ride Out Time** | **Details** | | SE |  |  |  |  |  | | NN |  |  |  |  |  | |
|  | **Day 2** *(write name of weekday here eg. Sunday)*   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Group** | **Distance** | **Approx Ride Time** | **Pre-Ride Briefing Time** | **Ride Out Time** | **Details** | | SE |  |  |  |  |  | | NN |  |  |  |  |  | |
|  | **Day 3** *(write name of weekday here eg. Monday)*   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Group** | **Distance** | **Approx Ride Time** | **Pre-Ride Briefing Time** | **Ride Out Time** | **Details** | | SE |  |  |  |  |  | | NN |  |  |  |  |  | |
| Horse Fitness: | Detail what horse fitness is required. (determined by length of rides, terrain, etc) |
| Horse Tack: | Tack must be well maintained, correctly fitted, and appropriate for the rides as described.   * If you have new tack, make sure it fits your horse prior to coming on the trek. * Please refer to Clause 9 of the [Club Rules](https://d9072b.p3cdn1.secureserver.net/wp-content/uploads/2023/01/WAHTC-Club-Rules-updated-December-2022.pdf) for more details.   If it is winter, remind riders to bring rugs for their horses and rain gear for themselves. |
| Boots/Shoes: | It is recommended that horses are shod or booted. If booted, the boots must be correctly fitted. It is recommended that you carry a spare boot when riding.If shod, it is recommended that you bring a set of shaped spares and tools should your horse cast a shoe on a ride.If not shod or booted, feet must be adequately conditioned to remain sound in the terrain and distances described. If your horse becomes sore partway through the ride, necessitating slowing down the ride, or waiting for a float to pick your horse up, it will ruin the day for your fellow riders. If in doubt, please boot or shoe on all four feet as a sore horse will cause disruption to all the riders and there is not necessarily a support vehicle to come and pick your horse up.  If the area is sandy with no gravel, this may be changed. If so, colour the text red. |
| Safety: | Important safety items: Helmets are highly recommended, and are compulsory for riders and passengers 12-17 (inclusive) years of age. Refer to Clause 8.3 of the [Club Rules](https://d9072b.p3cdn1.secureserver.net/wp-content/uploads/2023/01/WAHTC-Club-Rules-updated-December-2022.pdf).Suitable riding clothing and footwear for the environment and conditions described. Refer to Clause 8.1 and 8.2 of the [Club Rules](https://d9072b.p3cdn1.secureserver.net/wp-content/uploads/2023/01/WAHTC-Club-Rules-updated-December-2022.pdf).A red ribbon in the tail or a “Horse May Kick” sticker on the rump is compulsory for horses known to kick.All ride officials will wear fluoro vests and have two-way communications.Please ensure you have read, understood and agree to abide by the Riding Rules in Clause 12 of the [Club Rules](https://d9072b.p3cdn1.secureserver.net/wp-content/uploads/2023/01/WAHTC-Club-Rules-updated-December-2022.pdf). |
| Breast Plates: | Breast plates are recommended for all rides.  Due to the terrain encountered on this trek, a breast plate is highly recommended. |
| Smokers: | Please refer to Clauses 7.5 and 11.10 of the [Club Rules](https://d9072b.p3cdn1.secureserver.net/wp-content/uploads/2023/01/WAHTC-Club-Rules-updated-December-2022.pdf). |
| Enquiries: | Further trek information is available from the [Trek Coordinator](#_Trek_Coordinator:).  A Messenger group will be set up and any updates will be entered there. If you are not on Messenger, let the [Trek Coordinator](#_Trek_Coordinator:) know so that they can contact you via text message. |

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| Fees and Administration | |
| Trek Fees: | All participants must make separate entries on [Nominate](https://www.nominate.com.au/EquestDn/Nominate.aspx?eventlist=39) to register for the weekend and pay fees.  Ensure you follow the Nominate instructions [**here**](https://d9072b.p3cdn1.secureserver.net/wp-content/uploads/2023/01/Nominate-Tips-and-Instructions-2023.pdf)!  **Riding/Driving Members**   * Riding/Driving/Admin Fees - $xx (include any recce/food/other costs, and add $5 admin) * Ground/camping Fees – $xx/person/night/weekend. Can be either a per night fee (generally $10), or a weekend fee * Any other fees eg. for a meal   **Visitors**   * Admin Fees - $5 * Ground/camping/admin Fees – $xx/person/night/weekend.   **Volunteers**   * No ride or ground/camping fees are payable for volunteers. |
| Accommodation Costs: | If this is separate to the trek fees, include any extra accommodation costs, and where they should be paid to. If no accommodation, delete this row (right click your mouse in this box in the table, choose ‘Delete Cells’, choose ‘Delete entire row’).  Refer to Clause 13.2 of the [Club Rules](https://d9072b.p3cdn1.secureserver.net/wp-content/uploads/2023/01/WAHTC-Club-Rules-updated-December-2022.pdf) for our Accommodation Refund Policy. |
| Refund Policy for Treks | If a participant wishes to withdraw/scratch before or during a trek, no refunds will be made for trek entry fees after the ride closes. Prior to this, the participant can scratch their place on Nominate and request a refund from Nominate.Please let the [Trek Coordinator](#_Trek_Coordinator:) know if you scratch. If a trek is cancelled altogether (due to lack of numbers or inclement weather), Nominate will refund the fees for that trek (less the 5.5% Nominate administration fee). |
| WAHTC Membership | To ride with the WAHTC, you must be a current member of the Australian Trail Horse Riders Association (ATHRA) and join as an Adult, Junior or Senior member.  The ATHRA membership fee includes the $10 WAHTC fee. The membership fees are:  * Adult rider (18-79 years) - $135 * Junior rider (12-17 years) - $45 * Senior rider (80+ Years) - $80 * Social (non-riding) – $45  Previous members must renew each year before attending a trek.Go to [Membership](https://bit.ly/WAHTCmembership) to renew your membership for this year or to join as a new member. Members of other ATHRA clubs can join as an “Associate” member by going to the [Membership](https://bit.ly/WAHTCmembership) link, and choosing WA Horse Trekkers, then choosing free ATHRA membership and the club fee. This will entitle you to receive club emails and information, and to participate in club treks. |
| Insurances | Members, committee and volunteer helpers are covered for General Liability and Personal Accident insurances. For any questions about ATHRA insurance, please go to [Insurance FAQs](http://www.athra.com.au/insurance/insurance-faqs.html). |
| Ambulance: | There is no coverage for ambulance costs through ATHRA’s insurances.  Please ensure you have your own ambulance cover for all club rides. |
| Emergency Numbers: | Include local emergency numbers and addresses for the trek area  Vet:  Police:  Hospital: |